

Paul Torkelson
State Representative

District 16B
Brown, Redwood and Renville Counties



Minnesota House of Representatives

TO: Commissioner Charles Zelle, Minnesota Department of Transportation
From: Representative Paul Torkelson
Date: January 25, 2017
Subject: Agency Budget Information

The 2017 Legislature must adopt a biennial budget for all agencies and state and federal government funded programs across state government. To facilitate the review of all budget requests for agencies assigned to the Transportation Finance Committee, we are asking for the following information:

**Addendum to House Transportation Finance Committee financial Information Request Dated 1/25/17:
Please add an additional item (#5.) of request to section titled "Program and Budget Activity Detail"**
**5. Please detail annual and total consulting contracts since 2008 paid for State Road Construction (SRC) account expenditures and other state road appropriation category accounts.
Please return this information along with the other requested financial information by February 10th to me by February 10th.**

A. Program and Budget Activity Detail:

A detailed explanation of current expenditures, for each program, budget activity and fund. Please provide FY 2016-17 actual and expected expenditures, broken down by fund and object code, with brief explanations as needed.

1. List of all Special Revenue Funds or Fee-Dedicated Accounts, including the legal citation and purpose of the dedicated funds.
2. List of all federal funds by program area.
3. Identify all statutory and open appropriations by fund, with legal citation and purpose.
4. Detail the Governor's proposed budget for 2018/19 versus base funding for each Department within your agency as well as details any tails for 2020/21 biennium.

B. Charge-backs Imposed by Other State Agencies

1. Identify the state agency or agencies or Constitutional Office
 - a) Current rate or charge back
 - b) Amount charged each fiscal year from FY 2014-2017
 - c) Service delivered to state agency or Constitutional Office
 - d) Identify the fund (general, special revenue or federal) used to pay the rate or charge back imposed by state agency or Constitutional Office

NOTE: Charge-backs include direct charges for services, transfers, and interagency agreements

C. Other Information –



1. Please indicate if the agency is engaged or planning any rulemaking activities and, if so, the status of that rulemaking.
2. Please detail the agency's use of state-owned passenger vehicles and provide the Committee with a description of how the vehicles are utilized by the agency and the assignment of vehicle, if any are utilized by the agency. In addition, please submit seven-year information including the number vehicles utilized by each department or section of the agency and the assignment of vehicles to employees.
3. Please detail any pending lawsuits against the agency or any lawsuits initiated by the agency, including union grievances. Provide a description of the lawsuit, a list of the parties of each lawsuit, the Court jurisdiction, any timelines, and the estimated cost of each lawsuit.

Please work with Committee Administrator Joe Marble and Fiscal Analyst Andrew Lee to provide this information. We need this completed information by Friday February 10th.

Sincerely,

A handwritten signature in black ink that reads "Paul Torkelson". The signature is written in a cursive style with a long horizontal line extending to the right.

Rep. Paul Torkelson
Transportation Finance Committee Chair