



Office of the Minnesota Secretary of State

2011 Office Overview



Safe At Home



Business Services

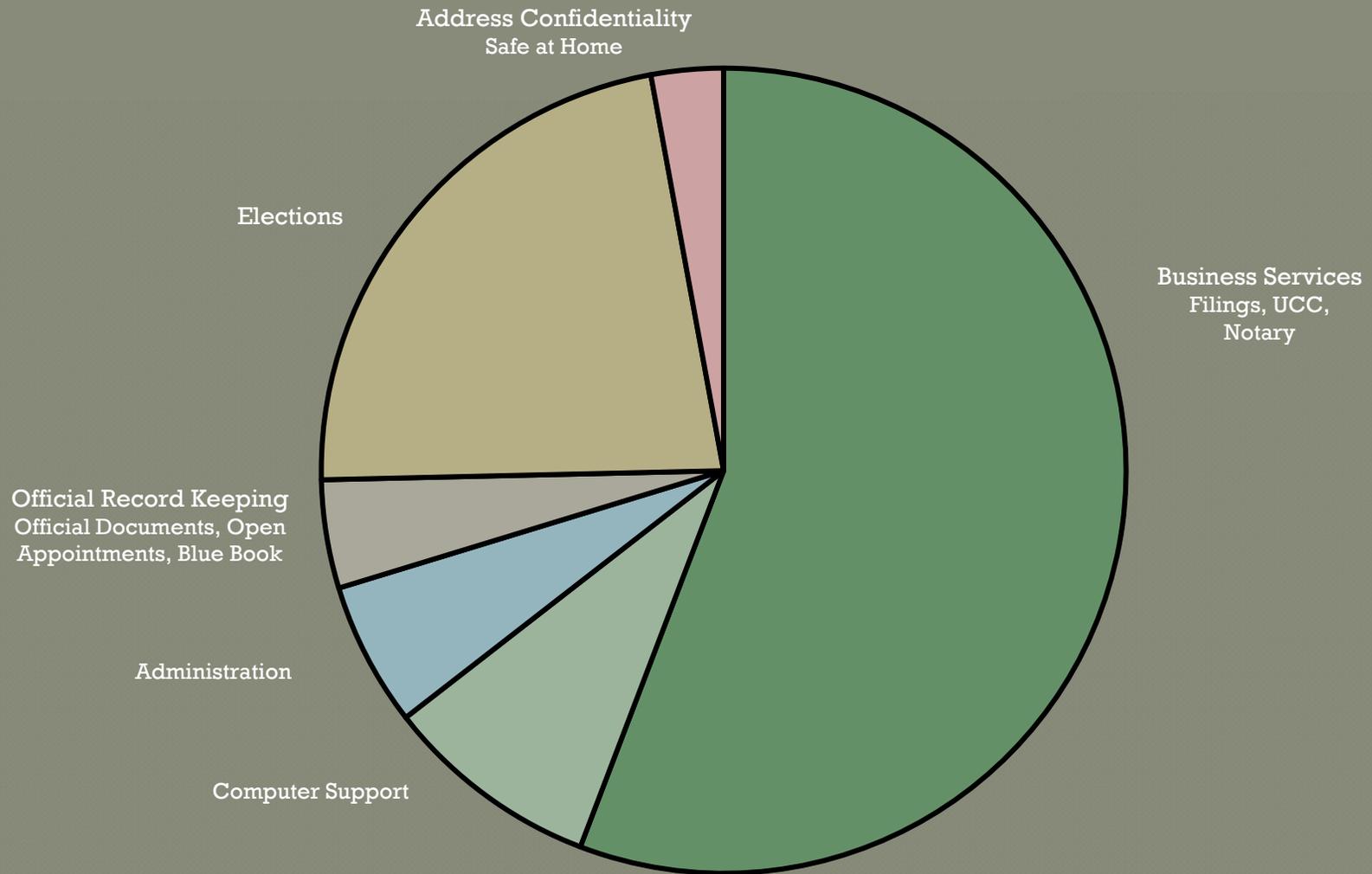


Elections

OSS Key Areas

- Business Services
- Elections
- Civic Education and Engagement
- Official Documents and Records
- Address Confidentiality Program

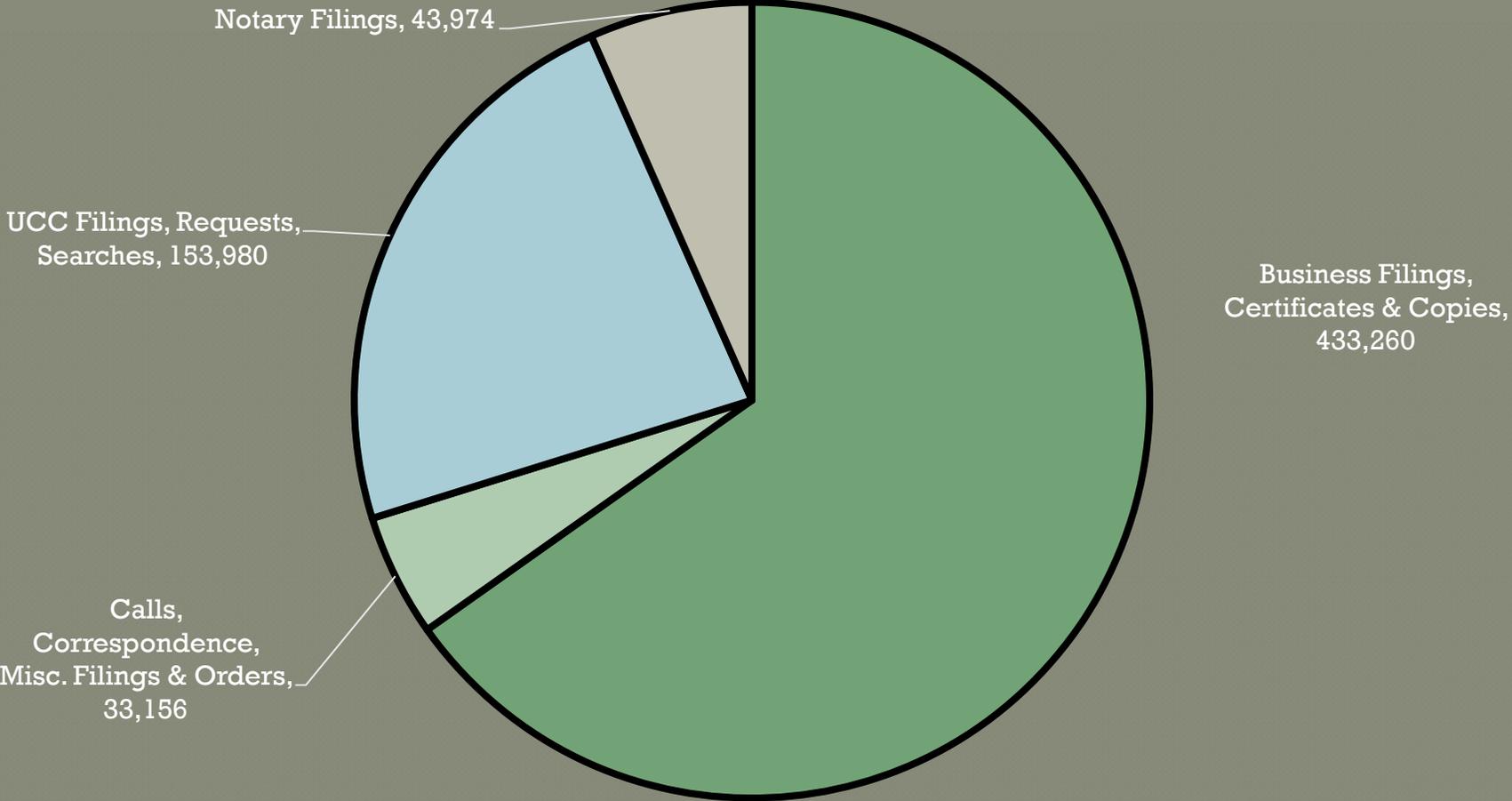
Work of the Office of the Secretary of State



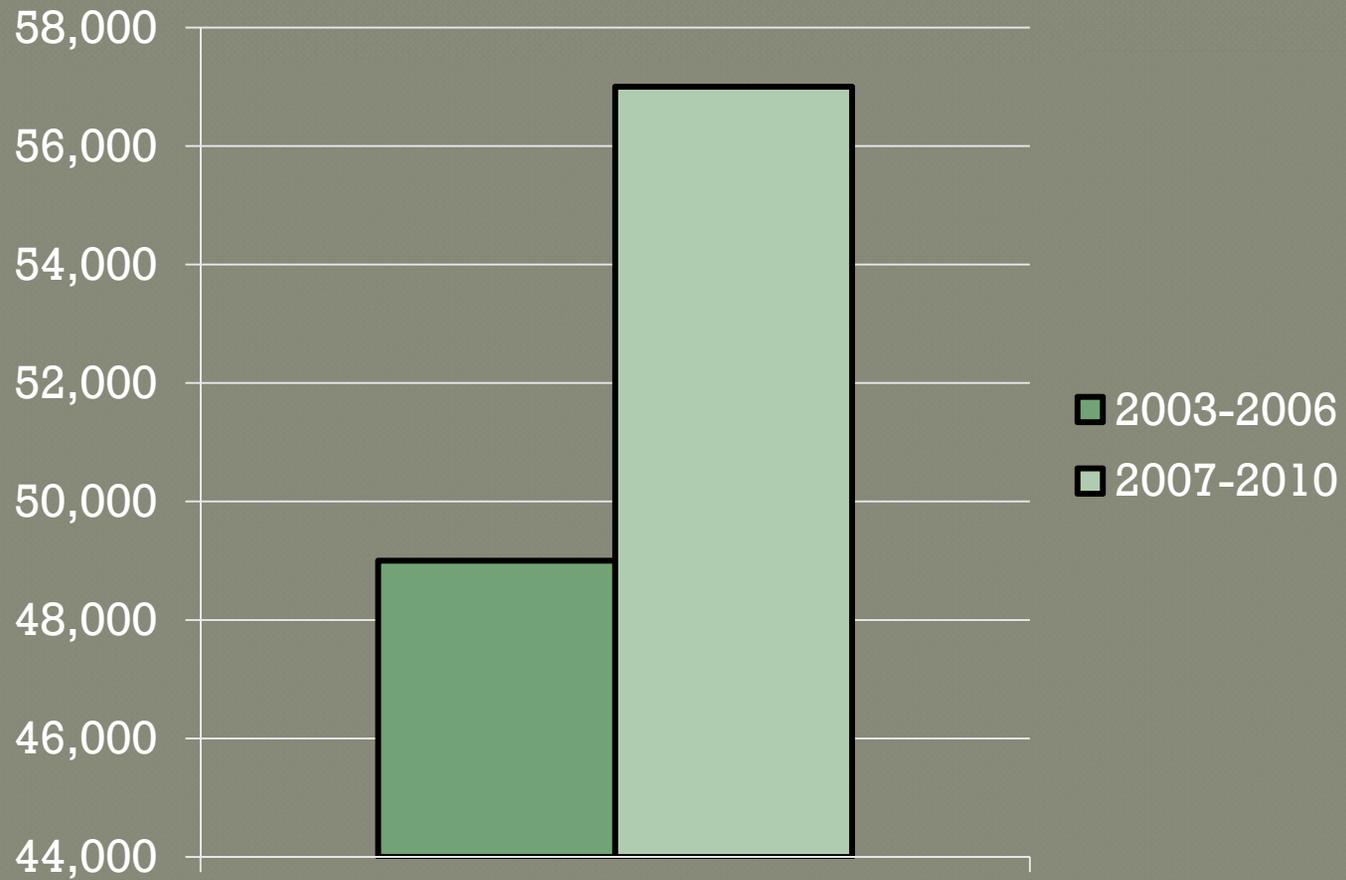
Business Services

- ◉ Business Formations and Annual Reports
- ◉ Uniform Commercial Code Filings
- ◉ Notary and Apostilles

Business Services Provided in Calendar Year 2010

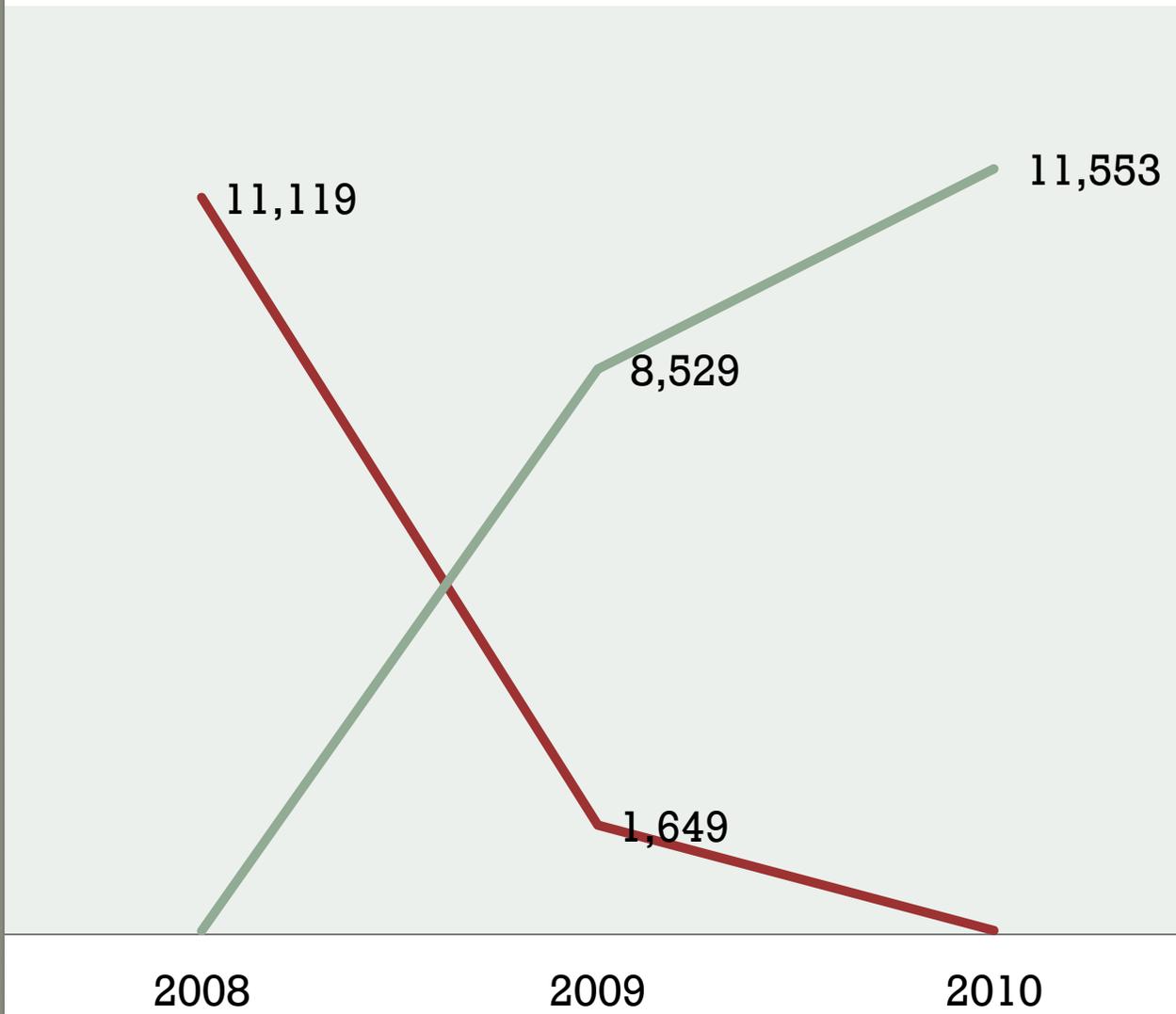


Average Annual New Business Filings



John Deere UCC Filings

— Paper — Electronically



County Attorney's Duties:

- Investigate and prosecute cases of illegal voting activities

Township and City Clerk's Duties:

- Set polling place locations
- Hire and train election judges
- Some administer absentee voting

County Auditor's Duties:

- Administering voter registration
- Accept candidate filings
- Ballot layout and printing
- Purchase and maintain election equipment
- Compile and transmit election night results to Office of the Secretary of State
- Canvass election results within county boundaries

Secretary of State's Duties:

- Train and certify county election staff
- Accept candidate filings
- Convene State Canvassing Board
- Provide computer services including Statewide Voter Registration System and Election Night Reporting System
- Provide voter lists

State Recordkeeping

- Official Documents
- Open Appointments
- Legislative Manual (Blue Book)

Safe at Home

- Survivors of domestic violence and those who fear for their safety
- Includes law enforcement and judicial personnel
- First Class Mail forwarded on a daily basis
- Since creation in Sept. 2007, the program has served nearly 1,000 individuals

Civic Education and Engagement

- Minnesota Sesquicentennial
 - Declaration of Independence
- Civil War Sesquicentennial
 - US Constitution
- Vote in Honor of a Veteran
- Flag Etiquette

Help America Vote Act (HAVA)

HAVA Funding Priorities:

- County purchases of voting equipment
- Creating, maintaining and updating Statewide Voter Registration System
- List matching with Department of Public Safety, Corrections, Social Security, US Postal Service, etc.

Help America Vote Act (HAVA)

- State has received \$49 million in federal funds
- In return, state promised to:
 - Provide a 5% match
 - Continue our maintenance effort (approximately \$1.925 million per year)

Help America Vote Act (HAVA)

- Amount distributed to counties: \$35 million
- Amount remaining with/for counties: \$3.6 million
- Anticipated remainder at end of FY11: \$2.6 million

E-mail to the Office of the Secretary of State:

“As a representative of the single largest filer of UCCs, I speak to a lot of jurisdictions on a regular basis. I often get quick service and I often get treated professionally and courteously.

However, today when calling your office and speaking to Theresa, I was honored with the best that anyone could expect. The phone rang one time, I was greeted graciously, I then got all the information that I needed so quickly I could hardly believe the call was complete. Theresa’s use of your system was not only impressive, but her manner was delightful.

I want to be sure that you know that we, the public appreciate that kind of top-notch service.”