

1 COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

2
3 **Resolution on Adoption of NCSL Compensation Study**

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5 The House of Representatives adopts the following based on recommendations contained
6 in the “Minnesota House of Representatives Compensation Study” prepared by the National
7 Conference of State Legislatures, effective July 1, 2019:

- 8 1. Salary range adjustments of one to nineteen percent and reclassification of
9 twenty-one positions, as reflected in the attached Exhibit A: “Minnesota House of
10 Representatives – Proposed Salary Ranges – 2/28/19”.
- 11 2. The width of the salary ranges is set at eighty percent
- 12

13 The Human Resources Director is directed to prepare guidelines to implement the above
14 changes, and the Human Resources Director may make the necessary adjustments to account for
15 the House’s 24 pay periods.

Date adopted: _____

Signed: _____

RYAN WINKLER, CHAIR

Exhibit A

Minnesota House of Representatives Proposed Salary Ranges 2/28/19

Red-Reclassification

<u>Series</u>	<u>Current Range</u>	<u>Proposed Range</u>
<u>Legislative/Administrative Aide & Assistant/Administrative Supervisor Series</u>		
Legislative Assistant I	33,676-67,132	37,296-67,132
Legislative Assistant II	37,418-74,592	41,440-74,592
Legislative Assistant III	41,576-82,881	46,045-82,881
Legislative Assistant IV	46,195-92,090	51,161-92,090
Legislative Assistant to the Majority Leader	51,328-102,322	56,846-102,322
Legislative Assistant to the Speaker	51,328-102,322	56,846-102,322
Legislative Assistant to the Minority Leader	51,328-102,322	56,846-102,322
Supervisor Administrative Support	56,461-112,553	62,529-112,553
<ul style="list-style-type: none"> • Legislative Assistants who are assigned to a Committee shall receive an annual stipend of \$3,346.32. • Legislative Assistant (Research and LA to the Director HRD) following the LA I, II, III, and IV multi-level positions 		
Administrative Aide I	30,309-60,419	33,556-60,419
Administrative Aide II	33,676-67,132	37,296-67,132
Administrative Assistant to the Chief Clerk	37,418-74,592	41,440-74,592
Administrative Assistant	37,418-74,592	41,440-74,592
<u>Page/Sergeant-At-Arms Series</u>		
Lead Committee Page (Temp)	28,214-56,071	30,376-54,667
Educational Programs Coordinator (Temp)	33,676-67,132	37,296-67,132
Assistant Sergeant at Arms	46,195-92,090	51,161-92,090
Chief Sergeant-at-Arms	68,318-136,190	68,720-123,371
<u>Facility Services/Duplicating/Purchasing/Telecommunications Series</u>		
Supply Assistant I	30,309-60,419	33,556-60,419
Supply Assistant II	33,676-67,132	37,296-67,132
Digital Publishing Technician	37,418-74,592	41,440-74,592
Duplicating Technician	37,418-74,592	41,440-74,592
Telecommunications Technician	46,195-92,090	51,161-92,090
Facility Services Supervisor	51,328-102,322	56,846-102,322
Communications Officer	56,461-112,553	62,529-112,553

<u>Series</u>	<u>Current Range</u>	<u>Proposed Range</u>
<u>Photography/Publications/Writer/Editorial/TV Series</u>		
Photographer	37,418-74,592	41,440-74,592
Digital Media Editor/Writer	41,576-82,881	46,045-82,881
Writer (Temp)	41,576-82,881	46,045-82,881
Assistant Editor	41,576-82,881	46,045-82,881
Writer/Editor	41,576-82,881	46,045-82,881
Editor/Publications Manager	46,195-92,090	51,161-92,090
Assistant Director/Editor	46,195-92,090	51,161-92,090
Chief Photographer/Art & Production Coord. II	46,195-92,090	51,161-92,090
Director, House Public Information Services	75,149-149,808	75,661-136,190
<u>Constituent Services Series</u>		
Constituent Services Specialist Writer I	41,576-82,881	46,045-82,881
Constituent Services Specialist Writer II	46,195-92,090	51,161-92,090
Constituent Services Specialist Writer III	51,328-102,322	56,846-102,322
Constituent Services Coordinator	56,461-112,553	62,529-112,553
<u>Media/Art & Production/TV Series</u>		
Production Technician (Temp)	30,309-60,419	33,556-60,419
Communications Specialist I	41,576-82,881	51,161-92,090
Communications Specialist II	46,195-92,090	56,846-102,322
Communications Specialist III	51,328-102,322	62,529-112,553
Video Journalist-Producer	46,195-92,090	51,161-92,090
Video Content Producer	46,195-92,090	51,161-92,090
Digital Communications Manager	46,195-92,090	51,161-92,090
Art & Production Coordinator I	41,576-82,881	46,045-82,881
Art & Production Coordinator II	46,195-92,090	51,161-92,090
Broadcast Media Manager	51,328-102,322	56,846-102,322
Press Secretary	51,328-102,322	56,846-102,322
Engineering Director	56,461-112,553	62,529-112,553
Producer/Director	56,461-112,553	62,529-112,553
Media Coordinator	56,461-112,553	62,529-112,553
Director of Public Affairs	68,318-136,190	75,661-136,190
Director of Communications & Public Affairs	68,318-136,190	75,661-136,190
<u>Research Series</u>		
Research Consultant I	46,195-92,090	51,161-92,090
Research Consultant II	51,328-102,322	56,846-102,322
Research Consultant III	56,461-112,553	62,529-112,553
Research Coordinator	68,318-136,190	68,720-123,371

<u>Series</u>	<u>Current Range</u>	<u>Proposed Range</u>
<u>Committee Administrator Series</u>		
Committee Administrator I	46,195-92,090	51,161-92,090
Committee Administrator II	51,328-102,322	56,846-102,322
Committee Administrator III	56,461-112,553	62,529-112,553
Committee Administrator Coordinator	68,318-136,190	68,720-123,371
<u>Information Technology Series</u>		
Information Technology Assistant	46,195-92,090	51,161-92,090
Information Technology Analyst I	51,328-102,322	56,846-102,322
Information Technology Analyst II	56,461-112,553	62,529-112,553
Applications Programmer Analyst	56,461-112,553	62,529-112,553
Assistant Network Engineer	56,461-112,553	62,529-112,553
Network Engineer	68,318-136,190	68,720-123,371
Web Developer	68,318-136,190	68,720-123,371
Information Technology Director	78,336-155,680	100,704-181,267
<u>Legislative & Fiscal Analyst Series</u>		
Research Assistant (Temp)	33,676-67,132	37,296-67,132
Legislative Analyst I	56,461-112,553	62,529-112,553
Legislative Analyst II	68,318-136,190	75,661-136,190
Legislative Analyst III	75,149-149,808	83,226-149,808
Legislative Analyst IV	81,312-161,594	91,549-164,789
Fiscal Analyst I	56,461-112,553	62,529-112,553
Fiscal Analyst II	68,318-136,190	75,661-136,190
Fiscal Analyst III	75,149-149,808	83,226-149,808
Fiscal Analyst IV	81,312-161,594	91,549-164,789
Staff Coordinator	84,286-167,507	100,704-181,267
Chief Fiscal Analyst	90,238-179,334	110,774-199,394
Director, House Research	90,238-179,334	110,774-199,394
<u>Parliamentary Staff</u>		
Assistant Desk Secretary	41,576-82,881	46,045-82,881
Assistant Supervisor	41,576-82,881	46,045-82,881
Assistant Index Clerk	46,195-92,090	51,161-92,090
Front Office Supervisor	51,328-102,322	56,846-102,322
Index Office Supervisor	51,328-102,322	56,846-102,322
Desk Secretary Supervisor	51,328-102,322	56,846-102,322
Desk Clerk	56,461-112,553	62,529-112,553
Legislative Clerk	56,461-112,553	62,529-112,553
2 nd Assistant Chief Clerk	68,318-136,190	68,720-123,371

<u>Series</u>	<u>Current Range</u>	<u>Proposed Range</u>
<u>Parliamentary Staff (continued)</u>		
1 st Assistant Chief Clerk	78,336-155,680	83,226-149,808
Chief Clerk	104,622-207,920	121,851-219,333
<u>Fiscal Services/Accounting Series</u>		
Fiscal Services Specialist I	37,418-74,592	46,045-82,881
Fiscal Services Specialist II	41,576-82,881	51,161-92,090
Fiscal Services Specialist III	46,195-92,090	56,846-102,322
Accounting Officer	56,461-112,553	68,720-123,371
Controller/Chief Financial Officer	81,312-161,594	100,704-181,267
<u>Human Resources Series</u>		
Human Resource Generalist	51,328-102,322	56,846-102,322
Director, Human Resources	78,336-155,680	100,704-181,267
<u>Caucus Leadership Series</u>		
Coordinator of Legislative Outreach	68,318-136,190	68,720-123,371
Administrative Assistant to the Majority Leader	68,318-136,190	68,720-123,371
Legislative Director to the Minority Leader	68,318-136,190	68,720-123,371
Executive Assistant to the Minority Caucus	68,318-136,190	68,720-123,371
Executive Assistant to the Majority Caucus	68,318-136,190	68,720-123,371
Senior Advisor to the Speaker	68,318-136,190	68,720-123,371
Executive Assistant to the Majority Leader	75,149-149,808	75,661-136,190
Director of Legislative Services	75,149-149,808	75,661-136,190
Legislative Director to the Speaker	81,312-161,594	91,549-164,789
Executive Director, Minority Caucus	81,312-161,594	110,774-199,394
Executive Director, Majority Caucus	97,430-193,627	121,851-219,333